

APPLICATION FOR TOWNSHIP HIGHWAY OCCUPANCY PERMIT

PAUPACK Township, **WAYNE** County

CALL BEFORE YOU DIG!
PENNSYLVANIA LAW REQUIRES
3 WORKING DAYS NOTICE FOR
CONSTRUCTION PHASE
-- **STOP CALL 811**
Pennsylvania One Call System, Inc.

Paupack Township
25 Daniels Road
Lakeville, PA 18438

Any work performed within the right-of-way of a township road requires submission of two copies of this form along with two copies of sketch showing location and details of the proposed work.
Any work performed on a township road over, under, or within, the limits of a limited access state highway, requires a state permit.
The prescribed permit fee shall accompany the application and sketch. Schedules of fees are furnished on request.

APPLICANT INFORMATION

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Fax: _____

LOCATION WHERE WORK IS TO BE COMPLETED

Township street or address: _____
Township: _____
County: _____

Applicant is an (please circle response): *Individual* *Partnership* *Corporation*

Anticipated start date: _____ **Anticipated completion date:** _____

Required Data: The road surface is improved to a width of _____ ft. Distance from center of line to roadway or gutter or ditch: _____ ft.
Distance from center line of road to right-of-way line: _____ ft.

Number of poles to be erected: _____. Nearest distance from center of road to structure: _____ ft. Distance of proposed work along road _____ ft.

The improved surface of the road (*will*) (*will not*) be opened. Approximate area of openings in improved surface: _____ sq ft. Length of trench along road: _____ ft. Depth of trench below surface: _____ in.

DESCRIPTION AND PURPOSE OF WORK
(Attach additional sheets as necessary)

Applicant Signature: _____

Date: _____

FOR TOWNSHIP USE ONLY:

DENIED **APPROVED**

Permit Issue Date: _____

Work to be completed by: _____ **Permit #** _____

Application Fee: _____ **Inspection Fee:** _____ **Total:** _____

Plans required: NO YES *If yes, are plans satisfactory:* NO YES

Traffic control plan consistent with MUTCD: NO YES

White Copy Applicant

Yellow Copy Township

TOWNSHIP HIGHWAY OCCUPANCY PERMIT

Permit No: _____

Date Issued: _____

Permission is hereby granted by **PAUPACK** Township, **WAYNE** County to:

PERMITTEE

PERMITTEE INFORMATION

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

LOCATION WHERE WORK IS TO BE COMPLETED

Township street or address: _____

Township: _____

County: _____

CONDITIONS AND SPECIAL RESTRICTIONS

Permit is subject to all the restrictions and regulations adopted by the Township and any specific items or restrictions provided. The Township Board may at any time revoke this permit for non-performance or non-compliance with any of the conditions, restrictions, or regulations set forth by the granting of this permit.

ALL WORK MUST BE COMPLETED ON OR BEFORE: _____

**Permit void after this date. Notification must be made to the Township, immediately upon completion of the work.*

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(Township Seal)

(Authorized Signature)

White Copy Applicant

Yellow Copy Township

IMPORTANT

The terms and conditions embodied in this permit require the permittee to complete this work by the date specified in the permit. Where permittee fails to comply with the conditions as to completion of work by the time specified, the following rules will govern:

(a) **Failure to start work by date specified for completion.** Permit will be cancelled unless permittee desires an extension of time, in which case a supplemental permit may be issued.

(b) **Works started and not completed by specified date.** Permittee will notify Township, prior to expiration of allotted time, of inability to complete the work on or before the date specified and request an extension of time. Such requests shall be accompanied by the prescribed fee.

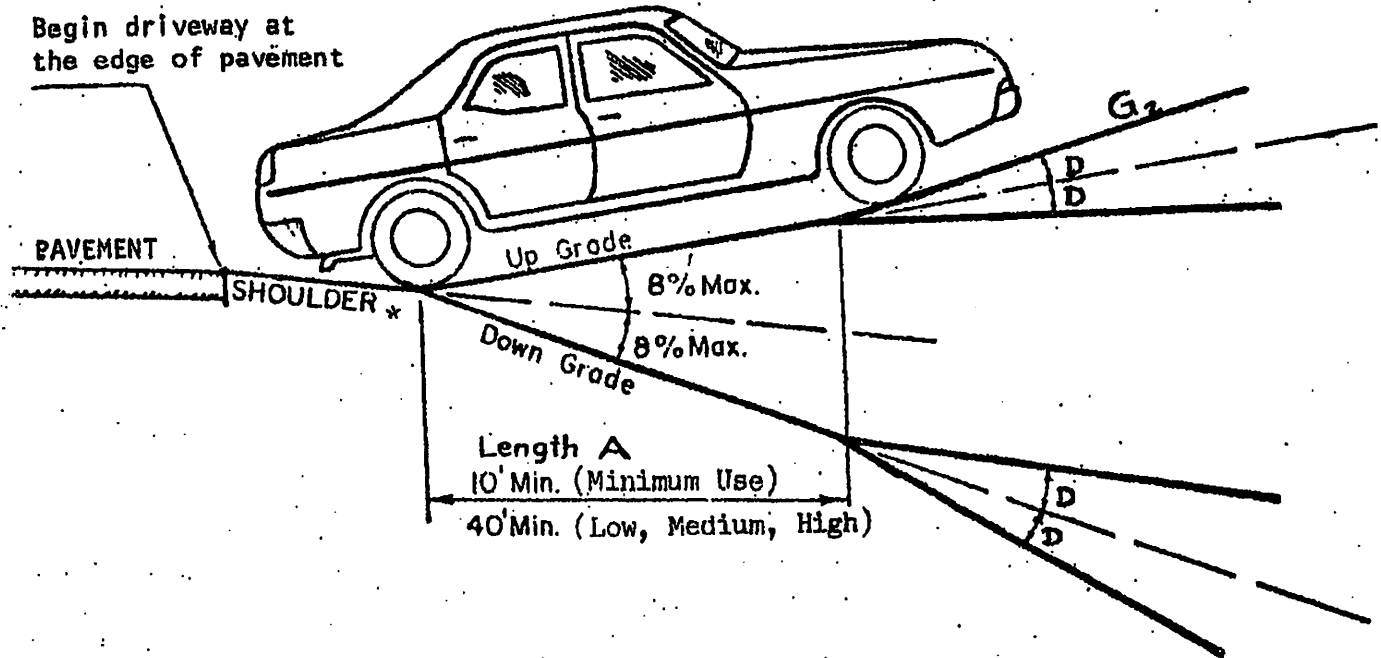
(c) **Permittee not desirous of carrying out proposed work on account of change in conditions affecting it.** Permittee will notify the Township prior to the date specified for completion that work will not be carried forward, returning the permit with such notice. The fee for inspection of the work will be refunded by the Township, provided that they have been notified of cancellation prior to the expiration date.

The fees to be paid under the conditions in (a), (b) and (c) apply only to permits for which fees are collected in accordance with the fixed schedule.

All notices relative to time extensions or cancellations shall be forwarded to the Township.

ACCESS TO AND OCCUPANCIES OF HIGHWAYS BY DRIVEWAYS AND LOCAL ROADS
67 PA CODE CHAPTER 1 PENN. DOT

- (1) Grade of access driveway. -
- (1) All driveways shall be constructed so as not to impair drainage within the right-of-way, alter the stability of the improved area or change the drainage of adjacent areas.
 - (2) Where a drainage ditch or swale exists, the permittee shall install adequate pipe under the driveway in accordance with Form 408. Drainage pipe installed under driveways shall be at least 15 inches in diameter.
 - (3) The side slopes for driveway embankments within the right-of-way shall not be steeper than ten to one. See Figure 6.
 - (4) Grade requirements in uncurbed shoulders within the right-of-way shall conform to Figure 1.



* The shoulder slope usually varies from $\frac{1}{2}$ "/ft. (4%) to $\frac{3}{4}$ "/ft. (6%). However, the shoulder slope should be maintained when constructing the driveway.

For grade changes greater than those shown in Figure 1, vertical curves at least 10 feet long shall be constructed and length "A" shall be increased.

Grades (G₂) shall be limited to 15% for minimum use driveways and from five percent to eight percent for low, medium or high volume driveways within the right-of-way.

	<u>Maximum Grade Change (D)</u>	
	<u>Desirable</u>	<u>Maximum</u>
High Volume Driveway	0%	±3%
Medium Volume Driveway	±3%	±6%
Low Volume Driveway	±6%	Controlled by Vehicle Clearance

Figure 1